



To enter this property into the computer from your office, select LISTINGS, select ADD. **ALL FIELDS MARKED WITH AN ASTERISK (*) MUST BE FILLED IN.**

*MLS#	Additional MLS #: _____ MLS Name _____ MLS# _____ (Select One Only) * TYPE <input type="checkbox"/> LOT Lots <input type="checkbox"/> ACR Acreage	* AREA: _____ (Primary Lookup) *ASKING PRICE: \$ _____ *ADDRESS1: _____ ADDRESS2: _____ <small>St. # St. Dir. Street Name</small> * CITY: _____ *STATE: _____ * ZIP CODE: _____	20 City of Cadillac 04 Gr Cadillac area 01 Mesick/Buckley area 02 Manton area 03 Western Wexford Co. 06 Gr Lake City area 08 Gr McBain area 05 Northern Missaukee Co. 07 Eastern Missaukee Co. 13 Tustin LeRoy area 15 Gr Reed City area 16 Gr Ewart area 14 Gr Marion area 18 Fife Lake/Kalkaska area 17 Lake Co./Baldwin area 12 Luther area 40 Other Counties
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(One option must be selected under each of the following keywords)	
KEYWORD	* WATER RELATED <input type="checkbox"/> Channel/Canal Frontage <input type="checkbox"/> Lakefront <input type="checkbox"/> Pond <input type="checkbox"/> Access-Private <input type="checkbox"/> River Front <input type="checkbox"/> Access-Shared <input type="checkbox"/> Stream/Creek <input type="checkbox"/> None <input type="checkbox"/> Other

GENERAL INFORMATION	*List Agent/Office: _____ (15) Co-Agent/Office: _____ (15) Co-Agent/Office: _____ (15) Alternate Contact #: _____ *List Date: ____/____/____ *Expire Date: ____/____/____ *Listing Agreement Type: <input type="checkbox"/> Exc Rt to Sell <input type="checkbox"/> Exc Agency <input type="checkbox"/> Exc Rt to Sell Ltd Service <input type="checkbox"/> Exc Rt to Sell MLS entry only Office Listing Number: _____ (10) Owner: _____ (25) *Compensation Offered (% or \$) *BB: _____ (4) SA: _____ (4) Trans. Coordinator: _____ (4) Comp Referral Fee: _____ *Parcel #: _____ (30) Part/Lgr Parcel (Y/N) _____ (1) PA 116 (Y/N): _____ (1) *Apx # of Acres: _____ (8) Apx Lot Size: _____ (25) Lake/River Name: _____ (Lookup) Apx Deeded Waterfront Ft _____ (9) *County: _____ (Lookup) *Township: _____ (Lookup) Section: (2) _____ *Subdivision: _____ (Lookup) *School District: _____ (Lookup) *Zoning1: _____ (25) *Legal1: _____ (50) _____ (50) *Directions1: _____ (50) _____ (50) PUBLIC MARKETING REMARKS: _____ (512) _____ PRIVATE REALTOR REMARKS: _____ (512) _____ IDX Include: <input type="checkbox"/> Yes <input type="checkbox"/> No Virtual Tour URL: _____
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FINANCING	Tax Year: _____ (10) Apx Tax Amount: _____ (5) SEV: _____ (5) Taxable Value: _____ (10) Homestead Exempt %: _____ (3) Special Assessment: _____ (10)
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FEATURES: Check all that apply.

A. PRESENT USE

- 1) Cash Crop
- 2) Cattle Farm
- 3) Comm. Forest Reserve
- 4) Commercial
- 5) Hunting
- 6) Lease
- 7) Recreational
- 8) Residential
- 9) Tree Farm
- 10) Non-Specific
- 11) Farm
- 12) Pasture
- 13) Other
- 14) None

B. AVAILABLE UTILITIES

- 1) Cable Available
- 2) City Electric Available
- 3) City Water
- 4) Co-op Electric Available
- 5) Natural Gas
- 6) Propane Gas
- 7) Public Service Gas Available
- 8) Public Service Elec Available
- 9) Sewer
- 10) Telephone Lines
- 11) DTE
- 12) Consumers Energy
- 13) Great Lakes Energy
- 14) Touchstone
- 15) Toppinabee
- 16) Mich. Con.
- 17) None

C. FARM FEATURES

- 1) Barn(s)
- 2) Chicken Coop
- 3) Detached Garage
- 4) Equipment Shed
- 5) Irrigation System
- 6) Milk Parlor
- 7) Stable
- 8) Workshop
- 9) Well
- 10) Septic
- 11) None
- 12) Other

D. FENCING

- 1) Chain-link
- 2) Electric
- 3) Invisible Pet
- 4) Masonry
- 5) Privacy
- 6) Shared
- 7) Wood
- 8) Barbed Wire
- 9) None
- 10) Other

E. ROAD TYPE

- 1) Black Top
- 2) Concrete
- 3) County Maintained
- 4) Dirt Road
- 5) Easement Access
- 6) Gravel
- 7) Private
- 8) Seasonal Not Maint.
- 9) Shared
- 10) Trail/Two Track
- 11) None
- 12) Other

F. UNDERGROUND TANKS

- 1) Yes
- 2) No
- 3) Unknown
- 4) Other

G. LAND FEATURES

- 1) Agricultural
- 2) Cleared
- 3) Adjoins State/Fed Land
- 4) Some Wet Areas
- 5) Level
- 6) Rolling
- 7) Sloping
- 8) Steep
- 9) Swamp
- 10) Wooded
- 11) Evergreens
- 12) Open Land Area
- 13) Other

H. MINERAL RIGHTS

- 1) Yes Available
- 2) No Unavailable
- 3) Lease
- 4) Partial
- 5) Reserved
- 6) To Pass With Title
- 7) Unknown
- 8) Other

I. DOCS ON FILE

- 1) Abstract
- 2) Agency Disclosure
- 3) Association Fee Info
- 4) Deed Restrictions
- 5) Enviro Info
- 6) Home Warranty
- 7) LBP Disclosure
- 8) Leases
- 9) Lengthy Legal
- 10) Monthly Rent
- 11) Master Deed
- 12) Sub Restrictions
- 13) Sellers Disclosure
- 14) Survey
- 15) Title Insurance
- 16) Utility Bills
- 17) Online
- 18) None
- 19) Other Reports

J. FINANCING TERMS

- 1) Assumption
- 2) Buy-Down
- 3) Cash
- 4) Consider All
- 5) Conventional
- 6) FHA
- 7) Land Contract
- 8) Lease w/ Option
- 9) Owner May Carry 2nd
- 10) Purch. Money Mtg.
- 11) RD
- 12) Trade/Exchange
- 13) VA
- 14) Other

K. POSSESSION

- 1) At Closing
- 2) Pre-Closing
- 3) Delayed
- 4) Negotiable
- 5) Subject to Tenants Rights
- 6) 30 Days
- 7) 45 Days
- 8) 60 Days
- 9) 90 Days
- 10) Other

L. SHOWING INSTRUCTIONS

- 1) Appoint Required
- 2) Call Listing Office
- 3) Call Listing Agent
- 4) No Sign
- 5) Alarm
- 6) Other

M. INTERNET

- 1) Yes
- 2) No
- 3) Guest Listing